

**OFFICE OF THE PRINCIPAL**  
**RCU GOVERNMENT POST GRADUATE COLLEGE UTTARKASHI (UTTARAKHAND)**

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**TENDER FORM**

Tender form for the purchase of **GLOVEBOX** under DST-RFBR project, Govt. of India.

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Form No. (to be filled by office)	:	_____
Price of Tender Form	:	₹ 1000/-
Last date for the sale of Tender Form	:	<b>01/10/2020; Time 01.00 PM</b>
Last date for the receipt of sealed Tender form	:	<b>01/10/2020; Time 02.00 PM</b>
Date of opening of the Tender	:	<b>06/10/2020; Time 02:00 PM</b>

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The Principal, RCU Govt PG College Uttarkashi, Uttarakhand invites item rates in sealed tenders for the supply and installation of equipments as per following **TERMS & CONDITIONS:**

1. The Principal reserves the right to reject any or all the tenders at any stage without assigning any reason thereof.
2. Conditional tenders shall not be accepted.
3. Tender can be placed for one or more items/equipments.
4. Rates should be inclusive of all taxes, packing charges, transportation etc.
5. Any item or quantity of items can be changed without prior intimation to the tenderer.
6. Technical and Financial bids should be separately sealed in envelopes clearly inscribing 'Technical Bid' and 'Financial Bid' respectively. Envelope containing Financial Bid will be opened only if the Technical Bid is accepted. Technical bid should be accompanied by photographs of the goods intended for supply.
7. Following documents are to be attached with the tender form:
  - Non-blacklisting certificate of firm
  - PAN Number of firm
  - GST Number of firm
  - Income tax Return of last two years
  - Registration validity certificate from authorized department
  - Recognised Supplier / Servicing / Authorization certificate of the manufacturer / firm represented by tenderer.
  - Tender fee of Rs. 1000/- in the form of demand draft of nationalized bank in favour of Principal, RCU Government Post Graduate College Uttarkashi, Uttarakhand. Tender forms can also be purchased from college office by paying the fee in cash.
  - Earnest Money (EMD) stipulated @ 2% of the price being quoted by supplier in the form of demand draft of nationalized bank in favour of Principal, RCU Government Post Graduate College Uttarkashi, Uttarakhand.
  - Experience certificate/proofs of working with Government Departments.

8. The rates quoted by the tenderer should be for make, model or specifications given in tender form. Other make, model and specifications shall not be accepted.
9. The equipments should be of the said specifications and have at least one year guarantee or otherwise specified.
10. It is essential to enclose the make/company name/model number and other specifications/ product catalogue of the item tendered.
11. The supplier whose tender is approved shall appear in the college within 15 days for the execution of bond/contract/agreement of Non-Judicial Stamp worth Rs. 100/-.
12. The supplier whose tender is approved shall have to furnish the PERFORMANCE SECURITY in the form of FDR of nationalized bank in favour of Principal, RCU Government Post Graduate College Uttarkashi, Uttarakhand. The amount of PERFORMANCE SECURITY/FDR shall be stipulated @ 10% of the price quoted by the supplier. The FDR may be released by Principal after three months of the delivery of goods provided the end user and committee authorized by Principal are satisfied with the functioning/performance of the supplied goods.
13. The supplier whose tender is approved will have to supply, install and demonstrate the equipment within two weeks commencing from the acceptance of his tender by the Principal failing which the earnest money annexed may be forfeited.
14. The payment will be made only after the supply, installation and demonstration of the equipments and its verification by the Principal or the committee authorized by the Principal for this purpose.
15. GST & TDS will be deducted on payments as per the Government rules.
16. Any dispute to the supply of the items shall be referred to the Court at Uttarkashi.

Signature of the Tender Issuing Officer with Stamp

**PROFORMA – I**  
**TECHNICAL BID**

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1. Name, Address and Mobile No. of Tenderer :.....
2. Name & address of Tenderer Firm :.....
3. Registration number of Firm :.....
4. Tax clearance certificate of Firm (with registration number) :.....
5. PAN / GSTIN :.....
6. **Technical Specifications of the GLOVEBOX** to be supplied / being offered...
7. Proof for No Judicial Dispute/Non-blacklist certificate (Notary) of Firm...
8. Last Financial Year's Balance Sheet / ITR of past two years (copy).....
9. Consent letter to deliver the equipments/goods as specified in this bid...
10. Experience to work in/with Govt. Departments.....
11. Experience of dealing in the gloveboxes/lab equipments.....
12. Details of DD/EMD/FDR/NSC.....
13. Rs. 100/- Non Judicial Stamp Paper .....

**Declaration:** This is to certify that all the above information is true. This is further certified that Firm/Supplier has read and abides by all the terms & conditions given in this tender form and pertinent documents published on <https://www.gpgcuki.ac.in/tenders.aspx>.

Date & Place

Signature & Designation of the  
Tenderer /  
Name / Seal / address of Firm

**PROFORMA – II**  
**FINANCIAL BID**

Form No. (to be filled by office)	:	_____
Price of Tender Form	:	₹ 1000/-
Last date for the sale of Tender Form	:	01/10/2020; Time 01.00 PM
Last date for the receipt of sealed Tender form	:	01/10/2020; Time 02.00 PM
Date of opening of the Tender	:	06/10/2020; Time 02:00 PM

1. Name, Address and Mobile No. of Tenderer :.....
2. Name & address of Tenderer Firm :.....
3. **Financial Bid for the GLOVEBOX** to be supplied / being offered...

S.N.	Name of Equipment	Make/Model of Equipment (enclose complete specifications)	Rate Tendered (₹)	Price (₹) (Including all taxes, transportation charges FOR RCU Govt. PG College Uttarkashi and other expenses)

I (Name)\_\_\_\_\_ hereby agree to execute the tender for the items mentioned above as the rates quoted in specified column.

Date & Place

Signature & Designation of the Tenderer /  
Name / Seal / address of Firm

Should the tender be accepted, I \_\_\_\_\_ hereby agree to fulfil all the terms and provisions of the conditions of the tender, in default thereof, to forfeit and pay to the Governor or his successor in office, the sum of money mentioned in the said conditions. I have attached the Bank Draft worth Rs.\_\_\_\_\_ on favour of the Principal, RCU Government Post Graduate College, Uttarkashi Uttarakhand.

Signature of Tenderer/Supplier  
Full Name  
Address

Signature of the officer recommending the Tender

The above tender is accepted / rejected by me on behalf of the competent authority.

Dated

Principal  
RCU Government Post Graduate College  
Uttarkashi